

Evaluation Criteria

A two phase evaluation criteria will be considered in evaluating, namely:

- Phase 1: Technical Compliance
- Phase 2: Administrative Compliance

Phase 1: Technical Evaluation

Evaluation of technical proposals will be done according to the Guidelines in **Supply Chain Management: A Guide for Accounting Officers of Municipalities and Municipal Entities** (National Treasury) using the criteria as listed in tables below.

SCORING FOR TECHNICAL EVALUATION

Proof of previous company experience (Attach valid certified appointment letters/orders and completion certificate per project)
Capacity to perform related services for water and sewer supply (proof of access to relevant equipment, transport etc)
Employment of team members (Attach proof of personnel available for the contract in a form of an affidavit)
Company Financial References (Attach valid certified Bank Letter)

Criteria Description	Criteria Scoring	TOTAL points to be scored
Service provider's <u>relevant</u> past experience in related services for maintenance of Civil (Water & Sanitation) and Electromechanical (Attach valid certified copy of appointment letters / order and completion certificate / reference letter per project). NB: Subcontracting letters must be accompanied by the main contractor's letters from the appointing institution.		
1 - 2 relevant projects	15	
3 - 5 relevant projects	25	
TOTAL		Maximum of 25
List of Plant (Attach valid certified eNatis registration documents). The business premises may be visited by municipal officials to verify information supplied.		
1x High Pressure Jetting Truck	2.5	
2x 1 Ton Bakkie	2.5	
1x Honey sucker truck	2.5	
2x Water Tanker truck	2.5	
1x Crane Truck	2.5	
1x TLB	2.5	
TOTAL		Maximum of 15
Key Personnel and Qualifications (Attach valid CV and certified Qualifications (SAQA approved) and an affidavit confirming availability of personnel for the contract should it be awarded)		

Criteria Description	Criteria Scoring	TOTAL points to be scored
Geohydrologist (Bsc Honours Hydrogeology)	10	
Engineering Technician (N. Dipl. Electr / Mech Engineering)	10	
Engineering Technician (N. Dipl. Civil Engineering)	10	
Plumber (Trade Test Certificate)	5	
Plumber Assistants (Grade 8)	5	
An affidavit as proof of above staff	10	
No affidavit as proof of employment of staff	0	
TOTAL		Maximum of 50
Company Financial References (Attach valid certified Bank Letter)		
Bank rating of "C"	5	
Bank rating of "B" or better	10	
TOTAL		Maximum of 10
GRAND TOTAL		Maximum of 100

A minimum of 70 to be scored to proceed to Phase 2.

Phase 2: Administrative Compliance

Critical Criteria:

Critical Criteria	Compliance Yes/No (<u>office use only</u>)
• Original Valid Tax Clearance Certificate (Tax Compliance status pin issued should also be attached for new tax clearance certificate issued)	
• Original signed standard tender documents including initialling of all pages	
• Valid Certified Copy of Company Registration Certificate to be submitted	
• Valid Certified Copy B-BBEE Status Level Verification Certificate (A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate)	
• Valid Certified Copy of proof of registration with National Treasury Central Supplier Database	
• Valid Certified Copy of CIDB Registration	
• Completed and signed Declaration of Interest (MBD4)	
• Completed and signed Declaration for Procurement above R10 mil (MBD5)	
• Completed and signed Preference points claim form in terms of the preferential procurement regulations 2011 (MBD 6.1)	
• Completed and signed Declaration certificate for local production and content for designated sectors (MBD 6.2)	
• Completed and signed Declaration of Past SCM Practices form (MBD8)	
• Completed and signed Declaration of Independent Bid Determination (MBD9)	